



Welcome to BSL!

We are excited about you becoming a member of the Birmingham Swim League (BSL). BSL is a year-round competitive swim team offering instruction to young people of all ages and abilities.

Please review this entire registration package prior to completing. Many of your questions should be answered either in this package or in the Extra Handouts. Please do not hesitate to call the office at 823-5512, or speak to a Board member, if you have any questions.

Program Fees/Dues are paid via Electronic Funds Transfer. After completion and acceptance of your registration package, your EFT transaction account will be established. See page 7 for further information regarding the EFT.

Communication...BSL relies primarily on e-mails and the BSL Website to communicate with our membership. It is very important to provide **every** e-mail address to which you would desire information to be forwarded. Email communication will include future e-statements, last minute changes or cancellations, reminders of deadlines, and calls for assistance for upcoming BSL sponsored events.

Volunteers - As a non-profit organization run by volunteers **we need YOUR time and talents.** Please take a minute to look over the "Time and Talents" information on pages 9 & 10, and check **all** areas that you would be willing and interested in helping BSL and return the completed form. We have training programs for all the jobs. **WE NEED ALL FAMILIES TO WORK AT OUR BSL SPONSORED MEETS AND FOR BUBBLE UP/DOWN.**

Necessary items to return for Registration with BSL:

- I.
 1. BSL Registration Form – completed (page 2)
 2. Acknowledgment of Member Obligation – signed (page 4)
 3. Dues and Fees - signed (page 5)
 4. Medical Authorization form – completed and signed (page 6)
 5. Authorization for Direct Debit payment of Dues – completed and signed (page 7)
 6. Time and Talent Sheet – completed (page 10)
- II. You must include your **1st monthly dues payment**, which covers the September payment for your appropriate swim group and dues payment option selected from the Dues & Fees, page 5. Make your check payable to **"BSL-Dues"**.
- III. You must also include checks payable to **"BSL-Registration Fee"** and **"BSL Escrow"**. See Dues & Fees, page 5, for your family's requirement.

Scrip and TEAMWEAR information will be distributed to you at the beginning of the season.

You will find the web site, www.birminghamswimleague.org a tremendous tool in keeping abreast of BSL happenings, **check it often.** You can also contact the coaches using e-mail via the web site.

Birmingham Swim League

1025 Montgomery Hwy Suite 106
Birmingham, Al 35216
205-823-5512 (o)
205-453-0830 (f)

www.birminghamswimleague.org



2011-2012 MEMBERSHIP REGISTRATION FORM

Please provide your swimmer's complete name as it appears on their Birth Certificate:

Primary email address for billing statements and newsletter _____

Swimmer # 1 _____ **Nickname** _____ **Birthday** _____ **Sex** _____
First Middle Last

Circle Training Group: **Green Bronze Silver Gold Senior I Senior II**

Circle T-Shirt Size: YL AS AM AL AXL

Swimmer # 2 _____ **Nickname** _____ **Birthday** _____ **Sex** _____
First Middle Last

Circle Training Group: **Green Bronze Silver Gold Senior I Senior II**

Circle T-Shirt Size: YL AS AM AL AXL

Swimmer #3 _____ **Nickname** _____ **Birthday** _____ **Sex** _____
First Middle Last

Circle Training Group: **Green Bronze Silver Gold Senior I Senior II**

Circle T-Shirt Size: YL AS AM AL AXL

Vestavia Hills Resident? YES / NO

COMPLETE SECTION BELOW ONLY IF DIFFERENT FROM LAST YEAR.

Home Phone _____ Cell Phone(s) Father: _____ Mother: _____

Mailing Address _____

City _____ Zip Code _____

Father's Name _____	Mother's name _____
Business Phone _____	Business Phone _____
Email address _____	Email address _____
Employer _____	Employer _____
Occupation _____	Occupation _____

Parent address: If different from swimmer

Address _____

If you are unsure of which group your swimmer should be in, contact your coach today.



Acknowledgment of Member Obligations

Swim Year September 1, 2011 through swimmer's career with club.

Birmingham Swim League ("BSL" or "the organization") is a non-profit organization that depends on the service and financial commitments made by its members and participants. Annual budgeting is necessary for the economic success of the organization. As a member of BSL, I understand that I am obligated to make certain financial and service commitments that are outlined in this "Acknowledgment of Member Obligations". By accepting membership into BSL, I agree to these obligations and will pay any and all sums that are owed when due and payable.

Definitions

- Member:** A family that is participating in BSL, regardless the number of swimmers. For the purposes of this acknowledgment, the member will be a parent/guardian of a participating swimmer that agrees to be obligated to the terms herein.
- Board of Directors:** The governing body of BSL responsible for the management of BSL pursuant to its Bylaws.
- Registration Fees:** Non-Refundable Fees that are charged to the members each swim year and due at registration for the swim year. These fees are used as determined by the Bd. of Directors for misc. administration fees associated with registration.
- Program Dues:** Fees that are charged to the members by BSL to defray operational expenses to the organization including, coaching, administration, facility usage, utilities, and other general expenses.
- Fund-Raising:** Each member is required to raise a certain dollar amount each swim year in contributions to BSL. The member may fulfill this requirement through various fund raising opportunities and projects that are approved by the Board of Directors; i.e. Web site ads, Heat Sheet ads, Scrip sales, and other team organized fund-raisers.
- Worker Points:** Each member is required to contribute a certain amount of service time each swim year to help with running swim meets, facility maintenance, and other non-staff duties that the Board of Directors deems appropriate. The number of worker points obligated is based on the highest-level swimmer in the member family. The Board of Directors shall determine and give notice for the number of worker points earned for each service opportunity.
- Escrow Deposits:** BSL will collect from members certain amounts routinely, for mandatory organizational membership dues (i.e. US Swim Assoc., Vestavia Parks & Rec. etc.) and meet entry fees. BSL will hold in trust separate from the general fund of BSL these deposits and forward the amounts due on behalf of the member. Should a member's escrow account balance be less than the required minimum, the Board may at its sole discretion advance the meet entry fees on behalf of the member.
- Coaching Staff:** The Coaching Staff consists of a Head Coach and staff coaches that report to the Head Coach. The coaching staff shall determine practice schedules and routines for each swim level. The coaching staff shall have the exclusive responsibility for determining the events that members may participate in at swim meets.



Acknowledgment of Member Obligations

CONTINUED

Obligations

1. The amount of Registration Fees, Program Dues, Fund Raising Commitment, and Worker Points for which I am responsible are detailed on the Dues & Fees, page 5, of this package.
2. The amount of my initial escrow deposit is due at the execution of this agreement. I agree that I will maintain a **minimum of \$100.00 per swimmer** on deposit in my escrow account.
3. I will be obligated to pay the organization **\$5.00 for each unearned worker points** at the end of the swim year or at the termination of my membership, whichever occurs first. However, I understand and agree that I will not be entitled to any refund or credit for points earned in excess of the Worker Point Commitment as described on page 5 of this package.
4. Program Dues are paid via Electronic Funds Transfer (EFT). I understand that should my account for dues be in arrears, then no family member may swim in meets or practice until the account is made current or payment arrangements have been approved by the Board of Directors. I further understand that should my account be in arrears payment arrangements have not been approved by the Board of Directors, then further disciplinary action by the Board of Directors may result; that may include termination of membership from BSL.
5. **I understand that I may terminate my membership by giving the Program Director / Head Coach 60 days written notice of the termination date.**
6. I understand that if my membership is terminated, either voluntarily or involuntarily, all sums owed are due and payable immediately; including Program Fees, Fund-raising Fees, and compensation for unearned worker points. I also understand that should termination occur, that I will owe interest on the unpaid amounts owed to the organization at the rate of 10% per annum.
7. I understand that the Board of Directors may terminate my membership with or without cause. If the Board chooses to terminate my membership without cause, I will receive a pro-rata return of any unearned program fees.
8. If my membership is terminated, either voluntarily or involuntarily, I release the organization from any duties fiduciary or otherwise as trustee for my escrow balance and direct that any remaining funds available in my escrow account be paid to the organization to defray any unpaid balance owed to the organization and the remaining amounts will be forwarded to me.
9. I agree that should the organization have to pursue collection for sums owed to BSL that I will be responsible for any and all costs, expenses, and reasonable attorney fees associated with pursuing the sums owed.
10. I agree to assume responsibility for damages to property caused by my family members. I further agree to indemnify and hold harmless BSL; its officers, directors, employees, or agents, for claims, demands, or actions arising out of any injury or damages to persons or property caused by my family members or guests of my family members.
11. I understand that an Authorization for Medical Services must be executed for each minor swimmer before that swimmer may participate in any activity.
12. I understand that the "discounted pre-paid" options of payment are non-refundable.
13. I understand that membership is renewable annually, and that all terms and provisions apply throughout subsequent renewals.
14. I have read the BSL Code of Conduct, which is available online, have discussed it with my son/daughter, understand it, and agree to abide by it.

BIRMINGHAM SWIM LEAGUE IS A PRIVATE NON-PROFIT ORGANIZATION. AN INDIVIDUAL OR FAMILY MEMBER MAY NOT PARTICIPATE IN ANY WAY IN THE ORGANIZATION UNTIL THE MEMBER EXECUTES THIS ACKNOWLEDGMENT, PAYS THE APPLICABLE REGISTRATION FEES AND MAKES SUFFICIENT DEPOSIT INTO ESCROW.

The individual executing this acknowledgment accepts personal responsibility for the terms herein.

Adult Member – Signature

Print Name

Date



Dues and Fees

Acknowledgment of Member Obligations

Swim Year September 1, 2011 through August 31, 2012

CONTINUED

PROGRAM DUES	#1	#2	#3	FUNDRAISING*	WORKER POINTS	REGISTRATION FEE	ESCROW
METHOD	ANNUAL	EFT	Multi-Family	Note 1	Note 1	CHECK #1	CHECK #2
PAY SCHEDULE	Includes 3% OFF Due by 9/16/11	10 MONTHLY TRANSACTIONS	MO./ANNUAL PER SWIMMER 3 rd + swimmer lowest grp level	(PRE-PAID 10% OFF due in total 10/1/11)	OBLIGATION IS PER FAMILY, HIGHEST GROUP LEVEL	WITH FEES CHECK	THIS FEE IS PER SWIMMER
GREEN	\$679	\$70	\$63 (\$630)	\$150 (\$135)	NONE	\$125	\$158 + VPR FEE
BRONZE	\$776	\$80	\$72 (\$720)	\$250 (\$225)	150	\$125	\$158 + VPR FEE
SILVER	\$970	\$100	\$90 (\$900)	\$350 (\$315)	300	\$125	\$158 + VPR FEE
GOLD	\$1,261	\$130	\$117(\$1,170)	\$350 (\$315)	300	\$125	\$158 + VPR FEE
SENIOR I	\$1,407	\$145	\$131(\$1,310)	\$350 (\$315)	300	\$125	\$158 + VPR FEE
SENIOR II	\$1,601	\$165	\$149(\$1,490)	\$350 (\$315)	300	\$125	\$158 + VPR FEE

NOTE: *50% OF FUNDRAISING AMOUNT SHOWN IS DUE BY DECEMBER 15TH WITH ANY OUTSTANDING BALANCE TO BE INCLUDED IN THE JANUARY EFT; BALANCE DUE BY MAY 15TH WITH ANY OUTSTANDING BALANCE TO BE INCLUDED IN THE JUNE EFT. OBLIGATION IS PER FAMILY; HIGHEST GROUP LEVEL.

****Vestavia Hills Park and Recreation (VPR) Athlete Fee - Vestavia Resident - \$20.00 or Non-Vestavia Resident - \$40.00 per swimmer**

TRAINING GROUP FEES ACCT	NUMBER OF SWIMMERS	MONTHLY DUES	TOTAL
GREEN		X	=
BRONZE		X	=
SILVER		X	=
GOLD		X	=
SENIOR I		X	=
SENIOR II		X	=
Total Monthly Dues			=
(Be sure to use Column #3 above on 3rd+ swimmers)			
Pre-paid Annual dues			=
Reg Fee per swimmer		X \$125.00	=
GRAND TOTAL			=

ESCROW ACCT	NUMBER OF SWIMMERS	COST PER SWIMMER	
Meet Fees Deposit		X \$100.00	=
VPR Fee - above**		X	=
USA-S Reg. Fee		X \$58.00	=
Total Escrow Deposit			=
\$10 per swimmer coaches' travel fee charged for away meets.			

Worker Points	(HIGHEST LEVEL TRAINING GROUP)	=	
Fundraising	(HIGHEST LEVEL TRAINING GROUP)	=	

This Dues & Fees page is herewith incorporated and made a part of the BSL Acknowledgement of Member Obligations

Member Signature



Authorization for Participation and Medical Services

(This authorization must be completed for **each** minor participant)

I hereby represent that I am a legal parent or legally appointed guardian of the below named individual and that the named individual is under the age of nineteen (19) years. **I herewith give consent to Birmingham Swim League (BSL) or its medical representatives to obtain for the below named individual emergency medical treatment and services from any licensed physician, hospital, or clinic for injuries or illness associated with activities arising from participation in BSL, including, but not limited to practice, team events and activities, and competition in swim meets.**

I further understand that in no event will BSL, its officers, directors, employees or agents, be held liable for any first aid or emergency medical treatment or services performed pursuant to this authorization.

I further represent that I will guarantee and otherwise be responsible for any costs, charges or expenses associated with providing these medical services or treatment to the named participant. I agree to indemnify and hold harmless BSL from any claim, cause or action against it for payment of medical services or treatment provided pursuant to this authorization.

I understand that I am responsible for making sure that the below named individual does not attend or participate in any BSL activity if he/she is not in good physical condition prior to the commencement thereof.

Participant Name (please print) **Date of Birth**

Please list all known allergies and other conditions that the coaching staff should be made aware: *This includes but is not limited to any chronic medical condition that the participant may be under a Physician's care and any medications taken for treatment!* (For example; Asthma, Diabetes, Arthritis, etc.)

Health Insurance:

Company Name

Name of Insured or Policy Holder Policy and/or Group Number

Emergency Contact:

(Please include Area Code)

Name Relationship Phone Cell

I acknowledge and I am aware that certain dangers and risks of personal injuries exist by participating in activities associated with competitive swimming. I assume these risks and dangers to the above named individual and hereby give my permission for him/her to participate in any and all BSL activities including, but not limited to practice, team events and activities and competition in swim meets.

Parent/Guardian Signature Relationship

Parent/Guardian Name (please print) Date



Authorization for Participation in EFT

Authorization Agreement for Direct Debit (ACH Debits)

Name _____
(Please print)

I hereby authorize **Birmingham Swim League (BSL)** to initiate debit entries and to initiate, if necessary, credit entries and adjustments for any debit entries in error to my:

- SAME ACCOUNT NUMBERS AS LAST YEAR**
 - Checking Account
 - Savings Account
 - Other _____
- (Please select one)**

Financial Institution _____
Branch _____
City _____ State _____ Zip _____
Transit/ABA No. _____ Account No. _____

***** (a voided check **MUST** be attached – **DO NOT** use a deposit ticket) *****

The monthly debit will occur on the 10th of each month or, if the 10th falls on a non-scheduled banking day, the next business day thereafter.

This authority is to remain in full force and effect until BSL has received 60 days advanced **written notification** from me of it's termination in such manner as to afford BSL and the Financial Institution a reasonable opportunity to act on it.

Date _____

Signature _____

Returning swim families will only write two checks at registration, "BSL-Registration fees" and "BSL Escrow".

Your monthly dues transaction will begin on September 10th and continue monthly as defined by Dues & Fees, page 5.



BSL NEEDS YOUR TIME AND TALENTS

Parent involvement is a major part of our TEAM success. Our goal each year is to host the best-run swim meets in Southeastern Swimming. We can only accomplish this goal with all of our BSL parents contributing throughout the entire swim year. **We are constantly in need to cross train and replace our graduating parents so, please, review the committees and swim meet jobs listed below then indicate on page 10 ALL the job(s) in which you have an interest in working and/or learning.** Remember - if your child is in the Green Group, you are not required to earn worker points. However this is a great time to learn what is involved with each job and a great way to meet other parents.

BSL Summary of Committees

WELCOME WAGON / ADOPT-A-FAMILY

Purpose: To make new members feel welcome and give them pertinent information about the club to make them feel comfortable and encourage involvement.

SWIM MEET COMMITTEE

Purpose: To solicit, train, and organize volunteers to run BSL hosted swim meets under the direction of the Meet Director.

ELECTRONIC MEET OPERATIONS

Purpose: To train, organize and develop parents to perform the meet entry and clerk of course functions, electronic timing, electronic judging and computer network setup to support our club in the operation of meets.

HOSPITALITY / CONCESSIONS

Purpose: To provide concessions and hospitality for swim meets hosted by BSL in such a way that a profit is made to contribute to the ongoing programs of BSL.

OFFICIALS

Purpose: To train, organize and develop USS certified swim officials to support our club in the operation of meets and fulfilling our obligations at visiting meets.

FUNDRAISING – CORPORATE & INTERNAL

Purpose: To solicit Corporate donations and to manage team organized fundraising to help support the operation and various activities of BSL.

FACILITIES – BUBBLE UP & DOWN

Purpose: To coordinate and oversee the operation, management, erection/storage of the Air Dome.

BUBBLE UP / DOWN & VSA

Purpose: To collect food donations, set up, recruit for and co-ordinate all aspects of Bubble Up/Down except the actual Bubble work. Co-ordinate and organize support of VSA meets officiated by BSL

COMMUNICATIONS / PUBLIC RELATIONS

Purpose: To handle all direct communication with the membership as to the affairs of the swim club and to facilitate as much exposure and publicity for BSL by using TV, radio, print media, and develop/maintain community relations with the City of Vestavia.

ANNUAL BSL BANQUET

Purpose: Organize and plan for the annual BSL banquet.



Information you need to know about your BSL membership

Each BSL family has a Worker Point obligation. Worker Points are also based on the highest-level training group swimmer in the family. Please see page 5, Dues & Fees, to find your family's worker point requirement. The worker point system is intended to motivate members to be involved with running and managing the operations of the Club. BSL has a long standing reputation for hosting "well run" swim meets, which is due to the hard work of our families. On average, it requires 40+ people, **per session**, to manage/run a BSL-hosted meet. At all BSL-hosted meets and at Bubble Up/Down, workers earn worker points. It will be your responsibility to make sure that you have "signed in" when working at one of the BSL-hosted events in order to receive credit for your worker points. More than one family member may work during a session for points. **BSL expects Worker Points to be earned thru worker participation. All unearned worker points will be invoiced at a rate of \$5.00 per point.**

List of job opportunities for worker points associated with conducting a BSL-hosted Swim Meet.

1. **TIMERS** – Operate stop watch and backup button.
2. **RUNNERS** – take information from one place to another repeatedly.
3. **SET-UP**- Help set up tables, chairs, touch pads, wiring, and clean deck area before a meet.
4. **TAKE DOWN** - Put equipment away and clean up after a meet.
5. **CONCESSION STAND** – Sell food, drinks, heat sheets, etc.
6. **CLERK OF COURSE** – Help line up the swimmers for their heats.
7. **OFFICIALS** – A USA-S official judges legal stroke technique and act as Starter and Referee. BSL can help you become a certified official.
8. **ELECTRONIC TIMER OPERATOR** – This involves operating the electronic timing equipment.
9. **SCORING** – All of our scoring is done electronically. There are several jobs involved. If you have math or computer skills, this is a good job for you.
10. **COMPUTER ENTRY BEFORE THE MEET** – Please let us know if you have worked with Hy-Tek
11. **ANNOUNCER**- calls swimmers to Clerk of Course, announces results, etc.
12. **HOSPITALITY** – coordinates food for the coaches during the meet and handles awards for swimmers.

Points will be credited to family accounts as follows:

10 Points:

For one parent/guardian attending your swimmer's group season-beginning parent meeting.

25 Points:

25 Points per session worked at BSL-hosted meets .

Bubble Up and Down Days - 25 points for every four hours worked.

Committee Work for Meets or Special Event - 25 points for every four hours worked.

50 Points:

Meet Entry Chairperson (per meet)

Heat Sheet Coordinator (per meet)

Chaperones for TEAM travel trips

Swim Group Leaders

All Points:

Board of Directors (provided member serves in a chairperson or co-chairperson capacity)

Chairpersons of the following Committees: Meet Director, Meet Concessions, Hospitality,

Corporate Sponsorship, Internal Fund-raising, Newsletter Publisher.

Other special assignments as required by the Board of Directors



BSL NEEDS YOUR TIME AND TALENTS

CONTINUED

Swimmer's name(s) _____ Age(s): _____

Parent's Name(s) _____

Phone (Daytime #) _____ Night time # _____ Email: _____

Meet Jobs – check every area of interest

- ____ 1. Timer
- ____ 2. Runner (take things from one place to another during the meet)
- ____ 3. Hospitality (meals for Coaches & Officials) / Awards (put labels on ribbons and medals)
- ____ 4. Concessions
- ____ 5. Clerk of Course (help line up the swimmers)
- ____ 6. Setup and Takedown (before and/or after a Wald Park meet)
- ____ 7. Plan/help with team or group spirit building socials.
- ____ 8. Announcer
- ____ 9. Certified Official
- ____ 10. Train to become a Certified Official
- ____ 11. I know how to use Meet Manager for computer scoring the meet.
- ____ 12. I know how to use Meet manager to set up and put in entries for a meet.
- ____ 13. I know how to run the Colorado Swim 5.
- ____ 14. I know how to electronic judge.
- ____ 15. I have computer or math skills and would like to learn one of the previous four jobs
- ____ 16. Publish the newsletter and/or help with media publicity.
- ____ 17. Train to become Meet Director or Co-Meet Director.

Committee Membership – check every area of interest

- ____ 18. Communications
- ____ 19. Hospitality / Concessions
- ____ 20. Welcome Wagon / Adopt-a Family
- ____ 21. Public Relations
- ____ 22. Fundraising - Corporate
- ____ 23. Fundraising - Internal
- ____ 24. Facilities – Wald Park
- ____ 25. Annual BSL Banquet
- ____ 26. Officials
- ____ 27. Electronic Meet Operations

Other Talents you would like to offer:

Birmingham Swim League

2011-2012 Workout Schedule

All groups begin Tuesday, September 6th, except senior groups.

Green Group

Monday	4:30PM-5:30PM
Tuesday	4:30PM-5:30PM
Wednesday	4:30PM-5:30PM
Thursday	4:30PM-5:30PM
Saturday	10:45AM-12:00PM

Bronze Group

Monday	5:45PM-7:00PM
Tuesday	4:15PM-5:30PM
Wednesday	5:45PM-7:00PM
Thursday	4:15PM-5:30PM
Saturday	10:45AM-12:00PM

Silver Group

Monday	5:45PM-7:15PM
Tuesday	5:45PM-7:15PM
Wednesday	5:45PM-7:15PM
Thursday	5:45PM-7:15PM
Saturday	9:15AM-11:00AM

Gold Group

Monday	5:30PM-7:45PM
Tuesday	5:30PM-7:45PM
Wednesday	5:30PM-7:45PM
Thursday	5:30PM-7:45PM
Friday	3:45PM-6:00PM
Saturday	9:15AM-11:30AM

Senior I Group*

Monday	3:40PM-6:30PM
Tuesday	3:40PM-6:15PM
Wednesday	3:40PM-6:30PM
Thursday	3:40PM-6:15PM
Friday	3:40PM-6:15PM
Saturday	6:45AM-9:30AM

Senior II Group*

Monday	3:40PM-6:30PM
Tuesday	3:40PM-6:15PM
Wednesday	3:40PM-6:30PM
Thursday	3:40PM-6:15PM
Friday	3:40PM-6:15PM
Saturday	6:45AM-9:30AM

* AM workouts TBA